

# **Hope Scholarship Subcommittee on Appeals Minutes**

Microsoft TEAMS

June 13, 2022

The meeting of the Hope Scholarship Subcommittee on Appeal was called to order by Anthony Woods, Chair, on Monday, June 13, 2022 at 2:00 pm after determination that a quorum of members was present through a silent roll call. Subcommittee members attending the meeting: Zak Ritchie and Charlie Russell

The following West Virginia State Treasurer's Office (WVSTO) staff members attended the meeting in person: James Fuerhoff, Lindsay Marchio, Adam Shuemaker, Michelle Storage, Amy Willard and Carly Williams.

The agenda for the meeting consisted of the following

- I. Welcome – Introductions/Roll Call – Call to Order
- II. Approval of Minutes
- III. Review and Consideration of Applicant Appeals
- IV. Future Meetings
- V. Adjournment

## **Approval of the Minutes**

The Chair indicated the first item on the agenda was the approval of the minutes of the May 16, 2022 meeting, which were distributed to the members prior to the meeting. The Chair asked if there were any additions or corrections to the minutes and none were noted. A motion to approve the minutes was made by Mr. Ritchie and seconded by Mr. Russell. The Chair asked for discussion and there was none. The Chair polled the members and the motion to approve the minutes was adopted.

## **Review and Consideration of Applicant Appeals**

The Chair indicated the next item on the agenda of the June 13, 2022 meeting was the review and consideration of applicant of appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. Mr. Ritchie made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Mr. Russell seconded the motion. No discussion was heard. The chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:04 P.M. All non-board members except for board staff were asked to vacate the virtual meeting and were asked to wait in the TEAMS lobby.

The board returned to order at 2:13 P.M. All attendees waiting in the TEAMS lobby were readmitted to the virtual meeting. The Chair issued a reminder that no action was taken during the Executive Session.

Zak Ritchie made a motion that applicant appeals #8 and #9 be denied and that Hope Scholarship Board staff notify applicants of the board's determination. The Chair asked the subcommittee members if they wished to vote separately on any of the applicant appeals and the members responded that they did not. Mr. Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

### **Future Meetings**

The Chair indicated that the next order of business was to discuss future meetings. He stated that the Subcommittee on Appeals will meet as needed depending on eligibility appeals received by staff. Staff will coordinate with subcommittee members on the need for meetings when appeals are received. The date and time of any meetings will be announced later in accordance with the Open Meetings Act.

The next meeting of the Subcommittee on Appeals will also be announced later in accordance with the Open Meetings Act.

No discussion was heard regarding future meetings.

### **Adjournment**

The Chair asked if there was any other business to come before the Subcommittee on Appeals. Hearing none, Mr. Ritchie made a motion to adjourn the meeting. Mr. Russell seconded the motion. Upon hearing no discussion, the Chair polled the members and the motion to adjourn the meeting passed. The meeting was adjourned at 2:15 P.M.

Minutes prepared by Carly Williams

**Minutes approved by the Subcommittee on February 3, 2023**



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**Anthony Woods**

**Chair of Hope Scholarship Subcommittee on Appeals**